



METROLINA
CHRISTIAN ACADEMY
ESTABLISHED 1992

METROLINA CHRISTIAN ACADEMY TUITION CONTRACT 2008-2009

Tuition Charges

The tuition philosophy of Metrolina Christian Academy is to provide quality Christian education at an affordable cost. Our desire is to keep tuition and fees within the reach of the average income family and yet provide the resources necessary to continually improve our program. Our tuition and fees cover most costs including books. Tuition does not cover the nonrefundable yearly registration fee of \$500.00. In addition to these fees, there are certain fees that may be associated with particular classes or field trips. These fees will be announced each year as they arise. Lunch fees and extended care are optional services; therefore, each service has a separate charge and is not included in your tuition payment.

Application fees apply to new families and must accompany a completed student application. See the tuition/registration fee schedules for the application fee amount. The registration fee for new students is non-refundable and due within ten days of acceptance. For re-enrollment, registration is due based on the yearly published schedule. Re-enrolling students are not guaranteed a position until all registration fees are paid. In addition, the registration process is not complete until a payment plan has been selected (see below). Registration, application, and tuition fees are non-refundable and due as prescribed above.

The payment plans offered for the 2008/2009 school year for tuition are as follows:

Plan I - Single payment to the Academy for the entire year's tuition is due by July 15, 2008, with a 10% discount. Discount does not apply to registration fees. If payment is not received on time, the discount will not be allowed. See Plan III for credit card payments.

Plan II - Two payments to the Academy – 50% of entire year's tuition is due on July 15, 2008 and remaining 50% is due by December 1, 2008. If you choose the two payment plan, you will receive a 5% discount on tuition. This discount does not apply to registration or application fees. If either payment is ten days late, the Monthly Payment Plan will be required for that account and all discounts will be forfeited. See Plan III for credit card payments.

Plan III - Monthly Payment Plan – This plan allows budgeting of school tuition over eleven months beginning July 2008 and ending May 2009. By choosing this plan, you will authorize your bank to allow automatic monthly withdrawals from your checking account each month. You will be required to complete our electronic debiting authorization form from which we will draft your monthly payment. You have five options on days during the month to have your account drafted. The 5th, 10th, 15th, 20th, or 25th of each month are the options for days to draft your tuition payment each month. Automatic payments may be made from savings accounts, if allowed by your banking institution. At no time does MCA or any party have knowledge of your bank account balance. You can change the day in which you draft after the initial set-up, however, there is a \$25.00 record/handling fee for each change and your request must be submitted in writing. MasterCard/Visa can be used for tuition for Plan III; there is a **3% handling fee added for credit card payments.**

A student will not be permitted to attend MCA until registration fees have been paid in full and a signed tuition contract has been returned with a payment plan scheduled. Changes to payment plan choice will incur a \$25.00 record/handling charge for each occurrence.

Families using Payment Plan I or II who miss a payment will be required to budget payments through the Monthly Payment Plan. In the event of a non-sufficient funds check to MCA, a \$25.00 fee will be added to their account. Their banking institution may charge an additional penalty.

Families budgeting tuition through the monthly payment plan who miss a monthly payment due to insufficient funds will automatically be charged a \$25.00 missed payment fee and may incur a similar penalty from their own banking institution. Students cannot attend class if tuition becomes past due more than 30 days.

Families have the opportunity to change their payment plan each year at re-enrollment. Any changes to the Payment Preference Form after enrollment must be submitted in writing and will incur a \$25.00 records/handling charge for each occurrence.

General Financial Policies

Tuition for students enrolling after September 1st will be pro-rated. Students enrolling during second semester must use Payment Plan III for their tuition for the remainder of the school year or tuition can be paid in full with no discount.

There is limited financial aid available to families on a short term basis for those who have encountered financial hardships due to unforeseen circumstances. Financial aid is not available to first year families. The application for financial aid includes detailed financial information as well as requiring a copy of the most recent IRS form 1040 or 1040A. All completed financial aid applications are to be received by the school's financial office by June 1, 2008. Financial aid applications and analysis will be accepted after June 1st only if funds remain that may be awarded. Families desiring to apply for financial aid should request a form from the school office (704) 882-3375.

The cost of tutoring for students on academic probation or who need additional help and any special testing for learning disabilities, etc., is the responsibility of parents.

There will be a \$400 withdrawal fee for any students withdrawing prior to the beginning of school or after school has begun.

Transcript/diploma or other school information shall not be issued until all financial obligations have been met in full.

Due to general expenses and staff commitments, no reduction can be made due to absenteeism, school closings due to inclement weather, scheduled days closed for holidays, teacher workdays, etc.

A fee of \$25 will be charged to your account for returned checks. This includes checks written to MCA for optional services such as field trips, lunch, and extended care.

I choose the following tuition payment plan:

- Plan I Full Payment
- Plan II 2 Payment Plan
- Plan III Monthly Payment Plan

I have read the tuition schedule, the financial policies and agree to abide by the conditions set forth:

PLEASE SIGN and RETURN TO THE SCHOOL.

Parent Name (please print)

Parent Signature

Date