# **Metrolina Christian Academy App**

### Downloading the MCA App

The Metrolina Christian Academy app is available in the App Store and Google Play Store. Once you download the app and open it for the first time, you will see a login screen. Please register as a new user and create a username and password.







#### **Video Tutorials**

- Subscribing to alerts and newsfeeds
- Creating an account and submitting daily health screenings

# Health Screenings through the COVID Check Tool

Instructions for completing a health screening via the MCA app are as follows:

- Open the Metrolina Christian Academy app and click on "COVID Check"
- Answer screening questions and enter temperature for each student in your family. Multiple students can be setup by clicking "Submitting for someone else?" and then clicking on "Add More".
- Please submit the daily health screening each morning before coming to school (please submit at least 30 minutes before your student's designated start time)
- You can also view a video tutorial for registering for an account and submitting daily health screenings here
- Troubleshooting Tips:
  - Check for available updates for the MCA app in the App Store or Google Play Store.
  - The COVID Check tool only works if you are logged in with your username and password. You can check if you are logged in by clicking on "My Profile" in the app menu.

## **Subscribing to Alerts and Newfeeds**

- 1. Open the Metrolina Christian Academy App
- 2. Click on the Menu button (three bars in the top right corner) and click on "My Alerts" or click the "My Alerts" icon on the home screen
- 3. Enable Push Notifications (if that has not already been done)
- 4. Follow the Metrolina Christian Academy newsfeed for school news. To follow a particular teacher or coach, click on the person icon and scroll down to find the newsfeed of that particular staff member and turn on the radio button by their name to follow their newsfeed



If you need technical assistance with the MCA app, please contact our Communications Director, Lindsay Calloway (lindsay.calloway@fbcit.org).